



Child Care Facilities CHILD File Checklist: _____ Child Name _____

Items in **Bold** are required before student may attend class:
Underlined items are required with varying application/renewal dates:

Subject:	Date:	Date:	Date:
Birth Certificate: Or other approved poof of Birth (i.e., passport).			
<u>Immunization: DH680 / DH681.</u> Or: <u>Religious Exemption:</u> Immunization expires on: Must be on file within 30 days of enrollment or the child shall not remain in the program.			
Student Health Examination: DH 3040 Physical expires on: Valid for two years from date of physical			
Family Enrollment Application: Must include Security Code. All persons authorized to pick up the child.			
Notarized Parent Agreement: (may be included in application) Which acknowledges receipt of: "Know Your Child Care Facility" "Influenza Virus, Guide to Parents" Written Disciplinary Policy			
Meals/Snack List: Listing known allergies of the child. Signed by Parent/Guardian.			
<u>Accident/Incident Reports:</u> Each incident must be counter-signed by the parent.			
<u>All Correspondence with Parents:</u>			